

BOARD OF DIRECTORS – ACTION SUMMARY
Thursday, September 28, 2006 – 6:00 p.m.

Administration Building
2101 Hurley Way, Sacramento, CA

CALL TO ORDER

The meeting was called to order by President Engellenner. Board Members present: Duveneck, Engellenner, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley. Staff: Fire Chief Mette, General Counsel Margarita, Board Clerk Tilson.

PLEDGE TO FLAG by Boy Scouts Troop 386

METRO CABLE 14 ANNOUNCEMENT

The open session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Monday, October 2 at 6:00 p.m. and Wednesday, October 4 at 2:00 p.m. on Channel 14; Webcast at www.sacmetrocable.tv. A VHS copy is also available for checkout from any library branch.

AWARDS:

MEDIA COMMENDATION/RECOGNITION—(Mette/Pebbles)

- 1. Jeff Baur – News 10**
- 2. Stacy Owen – News 10**
- 3. Chris King – Fox 40**
- 4. Gene Robinson and Pat Hugunin – KCRA & KQCA**

Gene Robinson, Pat Hugunin, Jeff Baur, and Stacy Owen received Commendation Plaques from Fire Chief Mette in recognition of their production of the drowning prevention videos in 2006. Their commitment to this project and the support from their organizations had a vital impact on the community we serve. Chris King was unable to attend but will receive his plaque by personal delivery.

On behalf of the District, Fire Chief Mette, and the Board members, Christian Pebbles thanked the award recipients for their contributions to the production of the drowning prevention public service videos.

Director Lawson extended personal appreciation for the media representation in light of their high visibility in a very serious area.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA

Waheed Jawadi, resident of Rancho Cordova in the new Anatolia community at Sunrise and Douglas, expressed his concern relative to Fire Station 68. He selected their home to be close to all amenities. Recently he heard the current fire station site is only temporary pending a better location. He requested the Board reconsider and not abandon the original plan approved previously for the location of the permanent fire station.

Board President Engellenner stated this matter would be taken under advisement.

Director Kelly stated it was nice to know there is a resident of that area that looks forward to having a fire station near his home.

CONSENT AGENDA:**1. Board Meeting Action Summary—September 14, 2006**

- **Board Action:**
Kelly/Granados—approve the consent Agenda. Directors Engellenner, Goold, Granados, Kelly, Trujillo, Valley, AYE. Director Duveneck, Jones, Lawson, abstained. Motion carried.

ACTION ITEM(S)**1. Purchase of Liability Insurance Coverage—(Baltzell)**

- Staff annually requests the District broker, ABD Insurance Services, to solicit insurance coverage proposals.
- One proposal was received this year as follows:

VFIS - \$571,804
- Pete Keller of ABD stated the higher premium this year resulted from the addition of 22 vehicles along with reevaluation of the entire building schedule due to an increase in the cost of construction per square foot and recent station additions, with all buildings insured on a guaranteed replacement cost.
- Staff recommended the Fire Chief be authorized to contract the District's liability insurance coverage for 2006/2007 through VFIS at the quoted rate of \$571,804.
- **Board Action:**
Kelly/Jones—Approve the staff recommendation. Directors Duveneck, Engellenner, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Motion carried.

2. Associate General Counsel – Job Description and Salary Schedule—(Mette)

- The Policy Committee recommended referral to the full Board.
- A two-page staff report was submitted accompanied by the proposed job description; salary to be commensurate with the Assistant Chief's salary schedule. The Board authorized the addition of the Associate General Counsel with the adoption of the 2006/2007 Final Budget on September 14, 2006.
- Staff conducted a classification and compensation survey using the following jurisdictions:

County of Contra Costa	City of Sacramento
County of El Dorado	County of Sacramento
City of Folsom	City of San Jose
City of Modesto	City of Stockton
City of Roseville	

Using this sample, the average salary range for an Associate General Counsel is \$9,242 - \$11,722, which is comparable to the Assistant Chief's salary schedule of \$9,242 - \$11,234.

- In response to Director Kelly, Counsel Margarita stated the Associate General Counsel would attend Board meetings only in his absence.
- Director Duveneck stated he has concerns with bringing on another attorney and has been opposed from the beginning.
- Responding to Director Lawson, Fire Chief Mette stated these are the same comparables used for all bargaining units in the last labor contract negotiations.
- Staff recommended approval of the Associate General Counsel's job description and the proposed salary schedule.

- **Board Action:**

Lawson/Trujillo—approve staff recommendation. Directors Goold, Engellenner, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Director Duveneck, NO. Motion carried.

3. Fire Captain – Job Description—(Mette)

- Two changes –
 - (1) The Fire Captain job description combined the minimum qualifications from the two predecessor districts into one standard set of qualifications.
 - (2) Experience: “A total of five (5) years of experience as a full-time firefighter with the Sacramento Metropolitan Fire District, or one of its predecessor Districts as a firefighter or engineer.”
- The District met and conferred with the Union and they are in agreement.
- The Policy Committee recommended referral to the full Board for approval.
- Staff recommended approval of the Fire Captain job description submitted.
- **Board Action:**
Goold/Jones—approve the staff recommendation. Directors Duveneck, Engellenner, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Motion carried.

4. Resolution No. 40-06 – Industrial Disability Retirement for Firefighter Edward R. James—(Baltzell)

[Considered after the Closed Session]

- Work related injury precluding performance of duties in the position of Firefighter.
- Application filed with the Public Employees' Retirement System.
- The essential job functions for the position of Firefighter cannot be modified to accommodate Edward R. James.
- Recommend approval; retirement effective September 30, 2006.
- **Board Action:**
Goold/Trujillo—adopt the Resolution. Directors Duveneck, Engellenner, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Motion carried.

5. Bid Award – Metro Fire Station 111—(Sweeney)

- The District issued a Response for Proposal for pre-qualification to build Station 111 in Rio Linda, CA, and Station 168 in Rancho Cordova (Anatolia), CA. Those responses generated ten (10) qualified bidders. Fire Station 168 was subsequently removed from the bid process due to concerns at its current location. On August 11, 2006, those qualified bidders were invited to pick up plan sets and a project manual. On August 30, 2006, a mandatory pre-bid meeting was held at District headquarters, with four prospective general contractors/representatives in attendance.

On September 26, 2006, all bids were due and publicly opened.

Bidders:

- | | |
|-------------------------------|----------------|
| • Allen L. Bender INC. | \$5,253,872.00 |
| • BRCO Constructors, INC. | \$5,990,000.00 |
| • Broward Bros., INC. | \$5,163,000.00 |
| • Roebbelen Contracting, INC. | \$5,779,000.00 |

The new Fire Station 111 is scheduled to break ground in October of 2006, with a completion date of November 2007.

- The project was designed with the previous Board approved standard 3:10 type (3 bay with 10 bed) fire station plan similar to Fire Station 32 at Hazel and Roediger, which is near completion.
- A community meeting was held for public input.
- Staff recommended the Board approve the lowest bid and award Broward Brothers, Inc., the contract to build Station 111 at 6690 Rio Linda Boulevard, Rio Linda, California, for a total of \$5,163,000.
- **Board Action:**
Goold/Granados—approve the staff recommendation. Directors Duveneck, Engellenner, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Motion carried.

PRESENTATION ITEM(S)

None

PRESIDENT’S REPORT—(Engellenner)

- If the Fire Chief’s evaluation has not been turned in, submit it to Board Clerk Tilson tonight.

FIRE CHIEF'S REPORT—(Mette)

- Pilot Dozer Program started June 13. Existing contract covers the dozer unit until October 13. Requested an extension of the contract through the end of October. The equipment cost is approximately \$7,900 plus staffing and fuel.

Board Action:

General consensus to approve moving ahead until the end of October.

- Annual Report—should be done by the next Board meeting.
- Incident Report – Since the last Board meeting, 10 working structure fires, 50 grass fires, 3 drownings.
- Director Duveneck inquired about the incident in the Arden-Arcade area where there was a question about the availability of water.

Fire Chief Mette stated there are a couple areas within our District and the Arden area that have wharf hydrants with small mains getting only 450 gallons per minute. The hydrants need upgrading. All three areas have been augmented with two extra engine companies. Basically, there is a lack of hydrants with not enough water coming out of the small mains. He met with Suburban Water District two weeks ago and some of the mains are being replaced. The Water District controls the hydrants and the mains.

Fire Chief Mette will be attending a meeting being put together by Susan Peters with the Water District Superintendent.

Director Duveneck requested Fire Chief Mette look into the issue and possibly write a letter expressing our concerns.

- The cost recovery policy is being worked on; tentative for the next meeting.

GENERAL COUNSEL'S REPORT—(Margarita)

COMMITTEE AND DELEGATE REPORTS:**Executive Committee—(Engellenner)**

- Next meeting: TBA

Communications Center Delegate—(Valley)

- Received presentation. The Gartner report will be made available for those interested after their next meeting.
- Next Meeting: October 31, 2006 – 10:30 AM

California Fire & Rescue Training Authority—(Goold)

- Next meeting: TBD

Finance Committee—(Granados)

- Received a memo – Mr. Sponable is our new Director of Finance.
- Next meeting: October 12, 2006 – 5:00 p.m.

Policy Committee—(Lawson)

- Received presentation.
- Next meeting: October 26, 2006 – 5:00 p.m.
 - Discussion on raising the Reserve Firefighters hourly rate with review of comparables by the Fire Chief
 - Discussion on increase in the Fire Chief's salary

BOARD MEMBER QUESTIONS AND COMMENTS:**Duveneck:**

- Urged the citizens in Division 6 to contact the Water District regarding availability of water for their protection. Currently it is not there.

Lawson:

- Thanked Local 522 for engaging in the community services Annual Chicken Festival event in Fair Oaks.
- Thanked Fire Chief Mette for sending Community Services staff to the United Way Kick-Off Breakfast.

Goold:

- Congratulated all the staff that have been promoted. Looking forward to attending.
- Thanked Sacramento Metro Fire for supporting the Cougars of Del Campo.
- Concerned with reports of violence against our staff in ambulances. Other agencies around the United States have taken measures to provide staff with tools to mitigate the physical threat. Encouraged the District to look into legal resources such as pepper spray, etc. Need to establish policy and give our personnel the tools to prevent injury.

Fire Chief Mette stated we can look at that.

Granados:

- Need strong training for the employees that use those chemical agents if we go down that path.
- Attended the Rancho Cordova 2x2 Committee yesterday with Fire Chief Mette and Director Jones. It was very positive. Discussed the Station 61 rebuild and the Sunrise/Douglas Station 68 and locations. The City of Rancho Cordova and Fire Chief Mette are looking at a better plan.

Another meeting is scheduled on December 13 at Station 61.

- Mayor McGarvey stated there will be a Veterans Day Ceremony on Saturday, November 11, at the VA Hospital in Rancho Cordova. He is trying to locate veterans and people who have done things for the community while they were in the military service. Hopefully these people will get the message and possibly be there.
- Congratulated Bill Sponable as the new Director of Finance.

Trujillo:

- Thanked staff for their reports tonight.
- Thanked his colleagues for adopting the job description for the Associate General Counsel. Acknowledged Counsel Margarita for the time he has been putting in.
- Thanked the men and women of the Fire Service for the job they do day in and day out.
- Congratulated the personnel who were promoted.
- Attended the grand opening of Station 32. When the Fire Station building program was started, he and colleagues were very excited. Feels we have spent a little too much and need to be more cautious. Possibly consider remodeling in established neighborhoods instead of rebuilding and felt it would be very adequate.

Jones:

- Director Granados reported out on the 2x2 meeting and covered all the topics. Metro has a strong working relationship with the City of Rancho Cordova.
- In response to our earlier speaker tonight, one of the primary guidelines for the District is delivery of public service. When we look at a station location, its response time for the community is the priority in selection of an available site. Thanked Fire Chief Mette for diligently working to try and identify a location that will be better. We need the best response times because there will be more and more future growth out there.

Kelly:

- The District has a couple of new fire stations that are extremely nice. Encouraged some creative thinking on what can be remodeled and what needs to be built from ground up. Looking forward to the opening of Station 107.

Good to hear from the gentleman this evening in the Anatolia area. Would like to see more situations where a neighbor is really looking forward to having a fire station built near his home.

Inquired about the revised plan and approximately how many blocks away from the current location do we intend to build.

Fire Chief Mette stated we would be within one-half mile to one mile. There is an access issue with the current location. Another location will give us major access to all directions.

Engellenner:

- Agreed with Director Duveneck and Director Jones. Director Jones said there is not enough water in some of the lines out there. The people need to contact their representatives on the Water Districts if they want water. The District is doing everything it can.

RECESS TO CLOSED SESSION 6:15 PM

[Taken out of Order after Public Comment]

RECONVENE TO OPEN SESSION 6:28 PM

Report by General Counsel Margarita:

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Pursuant to California Government Code Section 54956.9(a) – One (1) Case

Bruce Watson vs Sacramento Metropolitan Fire District
WCAB 0355137

The Board authorized settlement authority in this matter by a vote of seven in favor, two abstentions.

[If and when a settlement is effectuated, the terms of the settlement will be announced at a future meeting.]

2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Pursuant to California Government Code Section 54956.9(a) – One (1) Case

Ed James vs Sacramento Metropolitan Fire District
WCAB SAC 0325742 and SAC 0325746

The Board authorized approval by Resolution of the industrial disability retirement and gave staff direction to file the appropriate document with PERS.

The Resolution for consideration tonight is under Action Item No. 4.

ADJOURNMENT – Meeting adjourned at 7:15 p.m.

H. Peter Engellenner, President

Ray Trujillo, Secretary

Charlotte Tilson, Clerk of the Board